



Department of Purchasing

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September 7, 2021

To All Interested Parties:

**Subject: Addendum #1,
Request for Proposal – Telemental Health**

QUESTIONS AND ANSWERS:

QUESTION: Is there a specific platform this is required, or would be most efficient to the school system? Google meets? Teams? Or is there a platform that is known to be incompatible with student technology?

ANSWER: All students use an SPS issued Chromebook. Students in grades K-8 cannot receive emails from outside of SPS. All students can not initiate a Zoom or Google meet session. We have not tested student access to external Zoom or Google Meet video conferencing solutions with student accounts. There may be unresolvable issues with students connecting to Zoom or Google sessions that are not created with an SPS Domain account. MS Teams is not used in SPS. Any solution that is being offered will need to be tested by SPS Technology prior to committing to any agreement.

QUESTION: The RFP states that “proposers will provide a safe and secure environment to provide the services”. Can you elaborate on this? We anticipate that the student would be given space at the school to participate in the Telemental health services

ANSWER: This is to ensure that the site/platform was safe and secure. However, should our students need to use the services from school, we will provide such a space.

QUESTION: Does the RFP expect students to use Telemental Health services from their home, after school, at any point in time?

ANSWER: We would explore all of these options as a part of the RFP process.

QUESTION: Can you provide more details on the billing process? Are we expected to bill the insurance companies, Medicaid, or only the Suffolk schools?

ANSWER: Our intent is to use grant funding for the majority of the expenditures, however, should there be a way to recover costs, then Suffolk Public Schools will certainly be happy to explore it as a part of this RFP process.

QUESTION: Is there an authorization process for providing services?

ANSWER: It is our intent for the service providers to obtain approvals. The proposer may provide sample parental permission forms and language that can be used in order to obtain necessary approvals.

QUESTION: What is the referral procedure for clients in need of service?

ANSWER: The intent would be for the service provider to meet initial needs and to funnel any additional service needs through the school’s counselors.

QUESTION: Can you provide more clarification on tiered supports and how it is structured in this school district?

ANSWER: MTSS; all of our interventions are tiered based on need

QUESTION: Is there a process for working with families of students? Or is this meant for only students of the school system?

ANSWER: Ideally, we would like to open to students and staff

CLARIFICATION:

All services being provided are required to follow all federal regulations including but not limited to HIPPA and FERPA. All proposers are to provide a process and best practices in how we are to obtain necessary approvals and ensure that all federal, state, and local regulations are followed.

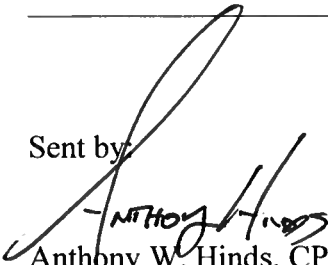
All other terms and conditions remain unchanged.

Please email Anthony Hinds at anthonyhinds@spsk12.net if you have any additional questions and sign below to acknowledge receipt of the addendum and include with your proposal.

Addendum 1 Acknowledged:

Date _____

Sent by:


Anthony W. Hinds, CPPB
Purchasing Manager